



# 2023 ANNUAL SECURITY REPORT

## Table of Contents

<b>Location of Essential Information .....</b>	<b>3-5</b>
<b>Alcohol, Drugs and Smoking Policy .....</b>	<b>6</b>
<b>Harassment Policy .....</b>	<b>7</b>
<b>Emergency Preparedness Plan .....</b>	<b>8</b>
<b>Campus Security and Student Right-to-Know .....</b>	<b>9</b>
<b>Crime Statistics .....</b>	<b>10-11</b>

## **Location of Essential Information**

The administration of Dragon Rises College is available to help you achieve your goals, and part of that is providing information that makes being a student easier. The college catalog for your class, and a complete set of handbooks, are always available from the Populi database. There are many items useful to students posted on our website, including the current catalog. This document provides specific reference to subject areas you may not be aware of, or with which you should become familiar. You may not be aware that on our website, <http://www.dragonrises.edu/students/disclosures>, you can now find the required:

- Gainful Employment Information
- Graduation and Retention rates
- Tuition, fees, and books costs
- Repayment Requirements for student loans

Financial information (tuition, fees, books) and refund policies are printed in the new Catalog on pages 14-15. The requirements for Satisfactory Academic Progress, and how to maintain/regain it, are available on page 17 of the Catalog, and also on page 7 of the Student Handbook.

FERPA information (Confidentiality--which information about you can and cannot be disclosed) is printed on the inside cover of the Catalog and discussed in greater detail on page 12 of the Student Handbook. It is also available on the financial aid web page, <https://dragonrises.edu/students/tuition-financial-aid/> The Registrar's office has your academic student files, which you may review.

Dragon Rises College has a statement of non-discrimination on the basis of disability; on pages 13 of the Catalog, and on the inside cover (page 2) of the Catalog. It is our policy to comply with the Americans with Disabilities Act of 1990. Our non-discrimination policy covers all protected classes.

Sexual Harassment is not tolerated. In addition to the handout, you received during your Orientation, a description of what is considered harassment, and remedies available, can be found in the Student Handbook, page 14.

Copyright infringement is defined and discussed on page 7 of the Student Handbook.

Plagiarism is not tolerated, and information on what is considered cheating, or plagiarism is found on page 7 of the Student Handbook. The range of consequences for this type of dishonesty are listed on page 15.

The Student Academic Bill of Rights and Responsibilities is printed on pages 10-11 of the Student Handbook, and the Student Code of Ethics is on the next page (page 12).

Transfer of credit and information for transfer students is presented on page 13 of the Catalog and page 3 of the Student Handbook. On the website: <https://dragonrises.edu/prospective-students/admissions/transfer-students/> then click the Transfer Student tab.

The withdrawal process is covered by the enrollment agreement, which all students sign prior to

entering this college. It is also printed on page 15 of the Catalog (Termination and Refund Policies).

Our accreditation and licensing information is printed in the Catalog on page 7, and online at <https://dragonrises.edu/the-college/> then click the Accreditation & Licensure tab

The procedures to follow in any type of emergency are covered in the Emergency Manual, found in the Populi database (<https://drcom.populiweb.com/internal/common/home.php>), and posted near each entrance to the school, in the student lounge and main office. You should be familiar with emergency plans so that you will be an asset during an emergency.

Dragon Rises College is an alcohol and drug-free space. Smoking is discouraged, as we focus on healing and having a healthy environment. This is discussed in the Student Handbook on page 14 and help for problems with addiction is provided through these websites:

- <https://www.aagainesville.org>
- <https://alcoholtreatment.niaaa.nih.gov>
- <https://www.drugabuse.gov>

Crime statistics are available through the federal website <http://ope.ed.gov/security/InstList.aspx> (Dragon Rises OPE ID: 03888300). No criminal offenses have been reported at our campus for the period of 01/01/2022-12/31/2022. This information is referenced on our website at <https://dragonrises.edu/the-college/facilities/>

An abundance of Financial Aid Information is available on our website:

<https://dragonrises.edu/students/tuition-financial-aid/>:

- How the Federal Direct student loan program works, how much is available, the frequency of disbursements, and guidance about college expenses to be covered.
- The Grad Plus Loan info and process
- State and Veterans benefits information
- Link to the application for Direct Loans (FAFSA) and our school code
- There are no institutional scholarships, but the national scholarships available are listed on our website on the same page (scholarships heading)

Loan Terms: Students who are considering borrowing money discuss the process with the Financial Aid Director or Administrator personally and have the opportunity to ask any and all questions, including information about unsubsidized loans, interest rates and capitalization of interest, etc. Printed repayment policies that come with each loan are given to the student at the beginning of the first loan via the Master Promissory Note. All students understand that they are borrowing money, interest is being accrued, and the fact that loans must be repaid. If a student has questions about financial aid, s/he sits down with either the Financial Aid Administrator or the Financial Aid Director for a private conversation.

Dragon Rises College has not had a student in default (in repaying their loans).

Electronic entrance counseling is available at:

<https://studentaid.gov/app/counselingInstructions.action?counselingType=entrance>

and is required before any loans can be written.

Exit counseling is done as an individualized meeting for all graduating seniors and is electronically completed at:

<https://studentaid.gov/app/counselingInstructions.action?counselingType=exit>

This is a requirement for graduation.

As a professional, and a good citizen, you are encouraged to register to vote. You may receive an application from the financial aid office or download one here:

<http://dos.myflorida.com/elections/for-voters/voter-registration/>

If there is any information that you need to have in printed form, please make your request to either Jeannette Angus, Financial Aid Administrator ([angusfaa@dragonrises.edu](mailto:angusfaa@dragonrises.edu)) or Dr. Karen Martin-Brown, Financial Aid Director ([director@dragonrises.edu](mailto:director@dragonrises.edu)).

## **Alcohol, Drugs and Smoking Policy**

Possession or use of alcohol and /or recreational drugs is strictly prohibited on College campus. Students under the influence of alcohol or drugs are not permitted on campus.

The only exceptions to this rule are as follows:

- When the College provides a glass of champagne or wine at special celebrations such as graduation.
- Specially approved medicinal wine for use in the herbal dispensary.

Dragon Rises College strongly discourages smoking, as the use of tobacco or abuse of other substances is contrary to the healing profession. Dragon Rises College is a non-smoking environment and smoking is not permitted on campus.

Help for problem with addiction is provided through these websites:

- <http://aagainesville.org>
- <https://alcoholtreatment.niaaa.nih.gov>
- <http://drugabuse.gov>

## **Harassment Policy**

Harassment will not be tolerated at Dragon Rises College. Harassment includes actions that can be defined as bullying, defaming, discriminatory, personal, physical, psychological, online, or sexual oriented in nature to either an individual student, faculty or staff member, administrator, or the collective college as whole. All administrators, faculty, employees and students are charged with the responsibility for conducting themselves appropriately and professionally and for refraining from all behaviors that infringe on the rights of others. Anyone who engages in such conduct will be subject to disciplinary action, up to and including immediate termination or expulsion from the college. Dragon Rises College policy also prohibits any member of the faculty or staff from establishing and/or maintaining a social or intimate personal relationship with a student.

Sexual harassment is defined as sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic evaluation, (2) such conduct has the purpose or effect of interfering with an individual's job or academic performance, by creating an intimidating, hostile, or offensive work or academic environment. Sexual harassment may, in some circumstances, consist of same gender harassment and/or peer harassment, as well as harassment by an individual with authority.

The following are examples of conduct, which may constitute sexual harassment, depending upon the totality of the circumstances, including the severity of the conduct and its pervasiveness:

- Unwelcome sexual advances, whether they involve physical touching or not.
- Sexual epithets, jokes, written or spoken references to sexual conduct, gossip regarding one's sex life, comment on an individual's body, comment about an individual's sexual activity, deficiencies, prowess or preferences.
- Displaying sexually suggestive objects, pictures, cartoons, or other material.
- Inquiries into sexual experiences.
- Direct or implied requests by supervisor or faculty member for sexual favors in exchange for favorable grades, salary increases, promotions, increased benefits, or continued employment.
- Discussion of sexual activities.

Complaint Procedure: All complaints of sexual harassment must be brought immediately, either orally or in writing, to the attention of one of the following individuals: Director, Academic Dean, or Director of Admissions and Student Services.

It is unlawful to retaliate against an employee or student for filing a complaint of sexual harassment or for cooperating in a sexual harassment investigation.

A description of what is considered harassment, and remedies available, can be found in the Student Handbook, page 14.

## **Emergency Preparedness Plan**

It is the policy of Dragon Rises College to preserve the safety of the College community by responding in an appropriate manner to all serious emergencies. The college has established and published emergency procedures, making them available to all students, faculty and staff. Please read and familiarize yourself with the emergency plan.

It is the policy of DRCOM to prepare for, implement a response plan to, and recover from emergencies that occur on school premises. The CEO, in consultation with the Alachua County Communications and Emergency Management Center, crafted the content of this booklet. The Office Manager served as editor.

The emergency preparedness booklet is to be implemented beginning May 1st, 2023.

### **Procedures Review and Revision**

This document shall be reviewed and, if necessary, updated on an annual basis. This document is subject to change without notice. The CEO/Director is responsible for the interpretation and application of this document.

## **TABLE OF CONTENTS**

<b>Three Key Responses to Emergencies</b>	
Ordered Evacuation .....	3
Shelter in Place .....	6
Prepare and Close School.....	6
<b><i>DRCOM considers these events as emergencies:</i></b>	
Severe thunderstorm and lightning .....	8
Tornado.....	8
Hurricane .....	9
Earthquake/Structural Collapse.....	13
Fire or Explosion .....	14
Chemical Release or Hazardous Material Spill ....	15
Utilities Outage .....	15
Medical Emergency .....	16
Pandemic Episode .....	16
Hostile Intruder .....	17
Violent or Criminal behavior .....	18
Hostage Situation .....	18
Bomb Threat .....	19
Civil Disturbance or Demonstration .....	20
Explosion or Aircraft Crash .....	21

The Emergency Preparedness booklet is available in its entirety in Populi (<https://drcom.populiweb.com/internal/common/home.php>) as well as posted in classrooms and near outside doors.



## **Campus Security Report**

The U.S. Department of Education requires all schools participating in the Title IV financial aid programs to publish an annual security report to be distributed to all student, faculty and staff annually. This Campus Security Report must also be available to any prospective student upon request. The Financial Aid Director is responsible for contacting the local police department to obtain the required data for the report. The information is compiled and reported to the CIE via their website. The completed Campus Security Report is made available for distribution to students, faculty and staff via their website.

Dragon Rises is committed to providing a secure and crime-free workplace for employees and a secure and crime-free environment for students and faculty. This is accomplished by performing regular evaluations of security programs on campus. Our policy is to monitor and follow-up on any crime reported. Included in the annual Campus Security Report are procedures to be followed by anyone wishing to report criminal activity on campus or anyone who is a victim of a crime. The report contains crime statistics for the three previous calendar years. The identity of victims or persons accused in the statistics included in the Campus Security Report is never revealed.

Dragon Rises College of Oriental Medicine has a policy to notify students, faculty and staff of any criminal activity, which may represent a threat to its students or employees. We encourage all students, faculty and staff to accept responsibility for their own security as well as the security of other members of the Dragon Rises College community. The college has published and distributed an Emergency Procedures booklet to all members of the community. It contains specific instructions for responding to serious criminal acts as well as natural disasters.

## **Student Right-to Know**

The Student Right-to-Know Act requires schools to disclose information about completion/graduation rates to current and prospective students as well as the general public. These completion/graduation rates are provided so that students of prospective students have the information needed to make informed decisions about their education. Each October the Financial Aid Director provides a list of information or access points for information all students directly. This document is stored in the computer under Annual Student Notice, and should be reviewed and updated prior to release. Federal statistics reported by each school are available through College Navigator (<http://nces.ed.gov/collegenavigator/>). This website is not very useful for graduate students. Our website contains a page called Disclosures which shares all pertinent information.

## Crime Statistics

Crime statistics are available through the federal website <http://ope.ed.gov/security/InstList.aspx> (Dragon Rises OPE ID: 03888300). No criminal offenses have been reported at our campus for the period of 01/01/2022-12/31/2022. This information is referenced on our website, at <https://dragonrises.edu/the-college/facilities/>.

### Dragon Rises College of Oriental Medicine

OPE ID: 03888300

 1000 NE 16th Ave., Building F  
Gainesville, FL 32601

 <http://www.dragonrises.edu/>  
 Total enrollment: 40 Students (2021)

 Campus Location: 1000 NE 16th Ave., Building F Gainesville, FL 32601 

#### ON-CAMPUS STUDENT HOUSING FACILITIES

This institution does not provide On-campus Student Housing Facilities.

#### LOCAL POLICE CRIME STATISTICS

Local police crime statistics are included with the campus's statistics.

#### SECURITY OFFICER

Name: Jeannette Angus  
Title: Office Manager  
Address:  
1000 NE 16th Ave., Building F  
Gainesville, FL 32601  
Phone: (352) 371-2833 ext. 31  
Email: officemanager@dragonrises.edu



#### FIRE SAFETY OFFICER

Name: Jeannette Angus  
Title: Office Manager  
Address:  
1000 NE 16th Ave., Building F  
Gainesville, FL 32601  
Phone: (352) 371-2833 ext. 31  
Email: OfficeManager@dragonrises.edu



#### LEAD TITLE IX COORDINATOR

Name: Karen Martin-Brown  
Title: Financial Aid Director  
Address:  
1000 NE 16th Ave., Building F  
Gainesville, FL 32601  
Phone: (352) 371-2833 ext. 26  
Email: Director@dragonrises.edu



#### — Criminal Offenses - On campus

Criminal Offense	2019	2020	2021
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	1	0
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0

— **Criminal Offenses - Public Property**

<b>Criminal Offense</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0