

Pursuant to Section 18004(e) of the Coronavirus Aid, Relieve and Economic Security Act (CARES ACT), Dragon Rises College of Oriental Medicine (“the College” or DRCOM) acknowledges the college has signed and returned the agreement and acceptance of funds distributed from the Higher Education Emergency Relief Fund (HEERF). DRCOM received grand funds in the amount of \$18,040.00 and distributed \$9020.16 as Emergency Financial Aid Grants for students, meeting the requirement to use no less than 50 percent of funds received. Below is the Breakdown of funds, per reporting requirements.

The total number of students eligible for receipt of Emergency Financial Aid Grants under the CARES Act is 26. The college sent out forms to each individual student for them to choose if they wanted to receive the grant. All forms were returned, and two students declined the funds. Twenty-four students received the Emergency Financial Aid Grant money, with each student receiving \$375.84.

Attached to this document are the email instructions sent to students as well as a copy of the form used for students to return to the school. The form was administered and collected electronically. Individual identifiers have been redacted from attached documents.

**Subject:** Federal Emergency Grant  
**Date:** Friday, May 15, 2020 at 3:08:24 PM Eastern Daylight Time  
**From:** Karen Martin Brown  
**BCC:**

[REDACTED]

**Attachments:** image001.png, image002.png, image003.png, image004.png, image005.png

Good Afternoon Everyone,

As you know the federal government passed the CARES Act. Part of this Act included Emergency grants for students. I applied for this grant and was awarded a small amount of money (\$9,020.00) that I will be disbursing equally to any students in need.

I created a document that is contained in the link below. You need to click on the link and fill out the form. Your option is to elect to decline this grant money if you do not have a financial need, or to elect to receive the grant money. Once everyone has filled out the form, I will be able to determine the grant amount that I can award to those who elected to receive this money.

All you have to do is fill out the form. It will automatically be sent to me once you finish the form. You can download a copy for yourself, if you wish.

Please fill out this form ASAP so that I can get the money to those of you who need it the most.

Thank you.

<https://form.jotform.com/201347750594054>

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# Dragon Rises College of Oriental Medicine

## Emergency Financial Aid Grant (CARES Act) Student Request Form

The U.S. Department of Education has made available Emergency Financial Aid Grants in the total amount of \$9,020.00 that Dragon Rises College can distribute to students who are eligible to receive federal student aid, and who need financial support for their expenses related to the disruption of campus operations due to the Coronavirus (including education expenses, course materials, technology, food, housing, healthcare and childcare). This request form allows students to request or decline these need-based grants.

Every student at Dragon Rises College qualifies for this grant whether you are receiving financial aid, Veterans benefits, or paying cash. The total grant per student would equate to \$311.00 if everyone elects to receive the grant.

This form is your opportunity to either request this grant, or decline the grant based on your own personal circumstances. Please check one of the boxes below to indicate your choice.

\_\_\_\_\_ I decline this grant. Skip the next section, and sign and date below.

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\_\_\_\_\_ I request this need-based grant money.

Student Name \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Check all expenses that you have incurred:

\_\_\_\_\_ Education expenses/Course Materials/Technology

\_\_\_\_\_ Food/Housing

\_\_\_\_\_ Healthcare/Childcare

\_\_\_\_\_ Job Loss/Furlough

\_\_\_\_\_ Other: Please provide details: \_\_\_\_\_

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**I attest that all information is true and accurate, and if applicable, I am requesting a one-time Emergency Financial Aid Grant to help cover the costs of expenses incurred due to the Coronavirus pandemic. I understand that I will be unable to revise this request after submitting it, and I understand that the administration at my school will determine my eligibility for grant monies based on my responses to the questions above.**

You agree your electronic signature is the legal equivalent of your manual signature on this Agreement.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_